

## MAX IV Laboratory Education Policy

MAX IV Laboratory strongly supports educational efforts within all fields of importance for the laboratory and therefore will implement a MAX IV Laboratory Educational Program (MEP) in order to support such efforts. MAX IV Laboratory has the ambition to reach all potential users of the laboratory. With this purpose in mind:

- MEP will include a number of diverse **educational instruments** like summer/winter schools, study visits from university curriculum and high-school courses, webinars, and participation in e.g. trade association oriented training programs.
- MEP will make use of existing educational activities and pedagogical competence at universities and elsewhere by establishing close **collaborations** with relevant educational institutions outside of the laboratory and coordinate participation in such efforts and, if necessary, provide support. Collaborations with synchrotron sources and other relevant facilities aimed at sharing education and training programs will be established when possible.
- MEP will provide the necessary personnel **resources for coordinating** the various educational efforts, for supporting experiments and data analysis at MAX IV and for participating in development of beamline, accelerator, and method specific parts of education and training courses.
- MAX IV will set aside up to 2% of the facility beam hours (beamlines and accelerator) for the MEP. Proposals for events needing access to the accelerators or the beamlines shall be submitted via the user office as a special category "education". They will be judged by the Proposal Allocation Committee based on:
  - Likelihood of producing new MAX IV users
  - Accessibility for all interested and qualified scientists
  - Track record of the proposer or the course.

*This policy was approved by the MAX IV Board May 19, 2015.*

